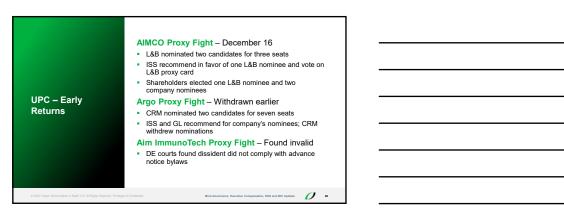


SEC Universal Proxy C&DIs

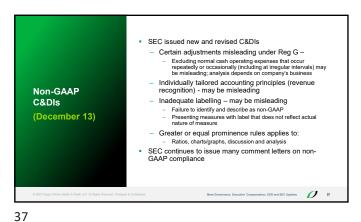
Company does not include dissident nominees on proxy card if it determines shareholder failed to comply with advance notice bylaws

If shareholder initiates litigation to dispute exclusion, company must disclose that it determined nominations to be invalid and a description of the basis for the conclusion and potential implications if they were valid (company would need to re-solicit)

Dissidents must use their own proxy card







Nasdag Board
Diversity Rules:
Amended
Compliance Dates
(December 14)

Page Two Reminder:

- Matrix must disclose fro current year + prior year

- Requirement to disclose prior year is considered satisfied if matrix for the prior year is publicly available (such as in a filed proxy statement, or if still posted on the company's website)

If Post on Website:

- Can satisfy requirement by submitting URL to drivingdiversity@nasdaq.com

Compliance Dates

January 27, 2023 – SEC rule effective
February 27, 2023 – NYSE/Nasdaq deadline
November 28, 2023 – Latest possible effective date
Check Boxes for Clawback Rules

Companies will have 60 days to adopt compliant clawback policy

Additional check boxes on Form 10-K
Effective date uncertain

Meaning are registered ground to Section 1200 of the Act, indicate by check mark whether the financial statements of the registered included in the filling reflect the correction of an ereor to previously insued financial statements.

Indicate by check mark whether any of flowe arms corrections are netatemental to registered included in the filling reflect the correction of an ereor to greate the correction of an ereor to greate the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of an ereor to greate the filling reflect the correction of the ereor to greate the filling reflect the correction of the ereor to greate the filling reflect the correction of the ereor to greate the filling reflect the correctio























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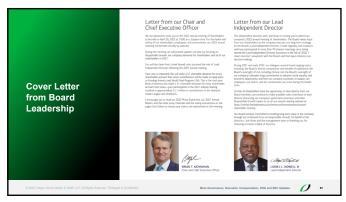


SAC1 Graphics team - the paragraph on the right is a blown up version of the bottom paragraph on the left - is there a way to demonstrate that

Seidel, Amy C., 1/6/2023



















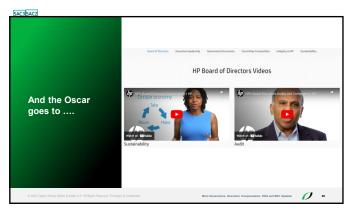














SAC2 Graphics team - can you then make the picture of the video on the left become active so that we can plan about 30 seconds of it? It is available here:

Seidel, Amy C., 1/6/2023

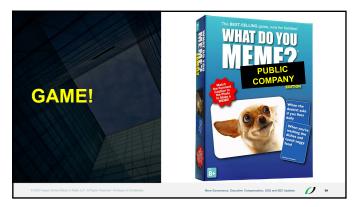
SAC3 https://investor.hp.com/governance/board-of-directors/default.asp Seidel, Amy C., 1/6/2023



































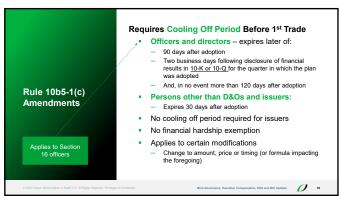
















D&O Certification – include certification in plan:

Not aware of MNPI (personal determination)

Adopting in good faith and not as part of a plan or scheme to evade Rule 10b-5

Amended Good Faith Condition

Trader must act in good faith "with respect to the contract, instruction or plan" (expands good faith requirement currently applicable to adopting the plan)

Must be "operated" in good faith during life of the plan

This is the only new condition that applies to issuers as well

REMEMBER!

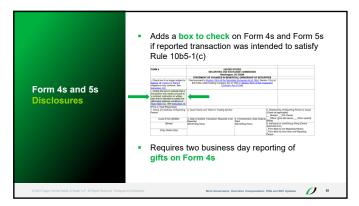
• All of the current provisions of Rule 10b5-1(c) still apply to be eligible for safe harbor

• Must not have MNPI when entering into the contract, instruction or plan

• Cannot rely on cooling off period to "cleanse" MNPI



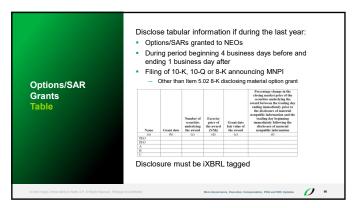


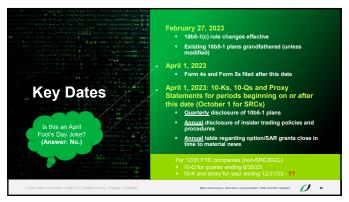


| Guidance on Gifts | SEC commentary in release states: "a donor of securities violates Section 10(b) if the donor gifts a security of an issuer in fraudulent breach of a duty of trust and confidence when the donor was aware of material nonpublic information about the security or issuer, and knew or was reckless in not knowing that the donee would sell the securities prior to the disclosure of such information." Revisit policies on gifting in insider trading policy (or absence thereof) Particularly relevant to year-end charitable gifts/contributions Although, SEC noted 10b5-1(c) is available for a bona fide gift |
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Compliance is Top-of-Mind for Current Government Officials Kenneth A. Polite, Assistant Attorney General, DOJ Criminal Division Previously served as the Chief Compliance Officer for Entergy, a Fortune 500 energy company Glenn Leon, recently selected as Fraud Section Chief, DOJ Criminal Division Previously served as the Chief Ethics & Compliance Officer at Hewlett Packard Gurbir Grewal, SEC, Director of Enforcement In his first publicized speech as Director of the SEC's Division of Enforcement, Grewal spoke about the importance of "modelling excellence" in compliance efforts





AAG Polite's Recent Remarks on Compliance On March 25, 2022, Assistant Attorney General Kenneth A. Polite spoke at NYU Law's Program on Corporate Compliance and Enforcement DOJ expects "an effective corporate compliance program to be much more than a company's policies, procedures, and internal controls." DOJ expects to see programs that "(1) are well designed, (2) are adequately resourced and empowered to function effectively, and (3) work in practice."

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CONTINUED

AAG Polite's Recent Remarks on Compliance

Then in a significant departure, AAG Polite elevated the role of the CCO in corporate resolutions: "In order to further empower Chief Compliance Officers, for all of our corporate resolutions (including guilty pleas, deferred prosecution agreements, and non-prosecution agreements). I have asked my team to consider requiring both the Chief Executive Officer and the Chief Compliance Officer to certify at the end of the term of the agreement that the company's compliance program is reasonably designed and implemented to detect and prevent violations of the law (based on the nature of the legal violation that gave rise to the resolution, as relevant), and is functioning effectively."

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AAG Polite's Recent Remarks on Compliance

"In instances where a monitor is not imposed and a company is required to provide annual self-reports on the state of their compliance programs, we will consider requiring that the CEO and the CCO will also have to certify that all compliance reports submitted during the term of the resolution are true, accurate, and complete."



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CONTINUE

AAG Polite's Recent Remarks on Compliance

- DOJ also expects companies to measure and test the effectiveness of their compliance programs.
- AAG Polite put it this way: "We are also interested in how a company measures and tests its culture—at all levels of seniority and throughout its operations—and how it uses the data from that testing to embed and continuously improve its ethical culture."



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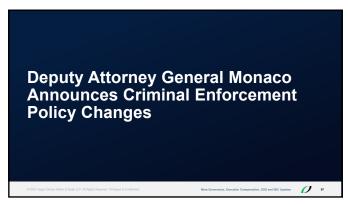


AAG Polite's Summation

AAG Polite concluded: "Our message is clear – companies that make a serious investment in improving their compliance programs and internal controls will be viewed in a better light by the Department. Support your compliance team now or pay later."

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DAG Monaco's Policy Pronouncements

- During a speech on September 15, 2022, Deputy AG Lisa Monaco announced significant policy changes to DOJ's corporate enforcement strategy.
- DOJ expects companies to do more to police themselves through investments in corporate compliance.
- Policy changes address prioritization of individual accountability; evaluation of prior misconduct, cooperation, and compliance program in determining corporate resolutions; benefits of voluntary self-disclosure; and use of monitors.





Renewed Focus on the **Timeliness of Cooperation**

- "Going forward, undue or intentional delay in producing information or documents—particularly those that show individual culpability—will result in the reduction or denial of cooperation credit.
- "If a cooperating company discovers hot documents or evidence, its first reaction should be to notify the prosecutors. This requirement is in addition to prior guidance that corporations must provide all relevant, non-privileged facts about individual misconduct to receive any cooperation credit."

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Benefits of Voluntary Self-Disclosure

- Self-disclosure remains the "clearest path" to avoiding a guilty plea or indictment.
- DOJ seeks "to reward those companies whose historical investments in compliance enable voluntary selfdisclosure and to incentivize other companies to make the same investments going forward."

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Benefits of Voluntary Self-Disclosure

- "[F]or the first time ever, every Department component that prosecutes corporate crime will have a program that incentivizes voluntary selfdisclosure. If a component currently lacks a formal, documented policy, it must draft one."
- "Absent aggravating factors, the Department will not seek a guilty plea when a company has voluntarily self-disclosed, cooperated, and remediated misconduct."
- "In addition, the Department will not require an independent compliance monitor for such a corporation if, at the time of resolution, it also has implemented and tested an effective compliance program."







Focus on Corporate Culture and Financial Incentives

- "[R]esourcing a compliance department is not enough; it must also be backed by, and integrated into, a corporate culture that rejects wrongdoing for the sake of profit."
- Companies should hold financially accountable all individuals who contribute to criminal misconduct by, e.g., employing "clawback provisions" and/or escrowing compensation.
- "Compensation systems that clearly and effectively impose financial penalties for misconduct can deter risky behavior and foster a culture of compliance."
- Companies should also promote compliance by using affirmative benchmarks to reward compliance-promoting behavior.

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Focus on Corporate Culture and Financial Incentives

- "Going forward, when prosecutors evaluate the strength of a company's compliance program, they will consider whether its compensation systems reward compliance and impose financial sanctions on employees, executives, or directors whose direct or supervisory actions or omissions contributed to criminal conduct."
- Criminal Division to provide further guidance by end of year on how to reward corporations that employ clawback or similar arrangements.

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Focus on "Ephemeral Messaging"

 DOJ prosecutors should consider, among other things, "whether the corporation has implemented effective policies and procedures governing the use of personal devices and third-party messaging platforms to ensure that business-related electronic data and communications are preserved."

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Focus on "Ephemeral Messaging"

Prosecutors should also consider whether a corporation seeking cooperation credit in connection with an investigation has instituted policies to ensure that it will be able to collect and provide to the government all non-privileged responsive documents relevant to the investigation, including work-related communications (e.g., texts, e-messages, or chats), and data contained on phones, tablets, or other devices that are used by its employees for business purposes.

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Focus on "Ephemeral Messaging"

• "We continue to see in multiple investigations instances where one party or firm that used off-channel communications has preserved and produced them, while the other has not. Not only do these failures delay and obstruct investigations, they raise broader accountability, integrity and spoliation issues. A proactive compliance approach requires market participants to not wait for an enforcement action to put in place appropriate policies and procedures to preserve these communications and anticipate these emerging challenges."

SEC Director of Enforcement, Gurbir S. Grewal, Oct. 6, 2021



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The Role of Compliance as a Risk Mitigation Tool in Government Enforcement • Domestic and international government authorities consistently stress the same core components of a corporate compliance program: - U.S. Sentencing Guidelines for Corporations - DOJ Fraud Section's Corporate Enforcement Policy (CEP) - DOJ Antitrust Division Guidance - OFAC Compliance Framework - U.K. Financial Conduct Authority Financial Crime Guide - U.K. Bribery Act Guidance - World Bank Group Integrity Compliance Guidelines

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The Role of Compliance as a Risk Mitigation Tool in Government Enforcement

- The United States Sentencing Guidelines
 - Organizations can receive a reduction in their culpability score if their compliance programs meet certain requirements, meaning that a company may receive a significantly lower fine.
- The Principles of Federal Prosecution of Business Organizations "The Filip Factors"
- DOJ prosecutors are required to consider "the adequacy and effectiveness of the
 corporation's compliance program at the time of the offense, as well as at the time of a
 charging decision," meaning an adequate compliance program may mitigate the terms of
 a criminal resolution or avoid one altogether.

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The Role of Compliance as a Risk Mitigation Tool in Government Enforcement

- On June 1, 2020, the Criminal Division of the U.S. Department of Justice released updated guidance to its prosecutors on how to evaluate the design, implementation, and effective operation of corporate compliance programs:
 - A company's assessment of risks is the "starting point" for evaluating the design of
 compliance programs, and under the guidance prosecutors should probe how the risk
 assessment informed "why the company has chosen to set up the compliance program
 the way that it has, and why and how the company's compliance program has evolved
 over time."

More (





The Role of Compliance as a Risk Mitigation Tool in Government Enforcement

- DOJ Fraud Section's Corporate Enforcement Policy (CEP)
 - Presumption that a company will receive a declination absent aggravating circumstances when it voluntarily self-discloses misconduct, fully cooperates, and provides "timely and appropriate" remediation.
 - The CEP defines timely and appropriate remediation to include: "Implementation of an
 effective compliance and ethics program" measured by, among other items, a culture of
 compliance, the dedication of resources, the authority and independence of the
 compliance function, and the effectiveness of a company's risk assessment,
 auditing and reporting functions.

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The Role of Compliance as a Risk Mitigation Tool in Government Enforcement

- The Securities and Exchange Commission (SEC)
 - Four factors identified in the Seaboard Report used when determining appropriate charges and remedies are self-policing, self-reporting, remediation, and cooperation.
- In addressing corporate "self-policing" the SEC asks:
 - How did the misconduct arise? Is it the result of pressure placed on employees to achieve specific results, or a tone of lawlessness set by those in control of the company? What compliance procedures were in place to prevent the misconduct now uncovered? Why did those procedures fail to stop or inhibit the wrongful conduct?

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The Role of Compliance as a Risk Mitigation Tool in Government Enforcement

- The Resource Guide to the U.S. Foreign Corrupt Practices Act, published jointly by the Criminal Division of the U.S. Department of Justice and the Enforcement Division of the U.S. Securities and Exchange Commission
 - The guide contains the "hallmarks of effective compliance programs" that DOJ and the SEC consider when evaluating corporate compliance programs in the context of an FCPA enforcement action (but which in practice apply more broadly):
 - Commitment from Senior Management
 - Clearly Articulated Policies
 - Code of Conduct
 - Oversight, Autonomy and Resources
 - Testing and Risk Assessment

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The Role of Compliance as a Risk Mitigation **Tool in Government Enforcement**

- U.K. Financial Conduct Authority (FCA)
- "A firm's efforts to combat financial crime should be subject to challenge. We expect senior management to ensure that policies and procedures are appropriate and followed." Self-assessment questions are:
 - How does your firm ensure that its approach to reviewing the effectiveness of financial crime systems controls is comprehensive?
- What are the findings of recent internal audits and compliance reviews on topics related to financial crime?
- How has the firm progressed remedial measures?"



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The Role of Compliance as a Risk Mitigation **Tool in Government Enforcement**

The U.K. Bribery Act

- Affirmative defense of "adequate procedures" which can shield a company from prosecution for the strict liability offense of failing to prevent bribery.
- Ministry of Justice Guidance sets forth factors which may be considered adequate in evaluating corporate compliance programs:

 — Proportionate procedures
- Top-level commitment
 Risk assessment
 Due diligence
- Communication (including training)
 Monitoring and review







